



There is a \$500.00 set up charge for the use of the Grand Ballroom. We require a \$1000.00 non-refundable deposit to guarantee your reservation. The deposit is applied to your final bill. A preliminary appointment should be arranged to discuss any questions you may have. During this time we can discuss your food and beverage options. I will also draw a tentative contract with a "ballpark" figure for expenses. Six weeks prior to the reception we should get together and finalize all other details.

There is a minimum guarantee of 125 guests required for Saturday nights. Our 12pm to 5pm time slot is available on Saturdays for smaller receptions. A guaranteed number of guests is required eight (8) days prior and full payment is needed at this time. If a sit down meal is selected, then we will also need an entree breakdown. You will be charged for 100% of your guarantee even if less should attend. Hotel policy prohibits food and/or beverage from leaving the premises.



The Holiday Inn provides, as our gift, a complimentary hospitality room for the bridal party upon arrival, prior to the announcements into the reception. Book a block of rooms for your out of town family and friends at reduced rates. Discounts available on Rehearsal Dinners and Bridal Brunches



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